11/20/26

Marion County Conservation Board

214 East Main Street

1st Floor Courthouse

Knoxville, IA 50138

(641) 828-2213

Campsite Reservations Agreement

By your agreement with these terms and conditions, you represent that you are 18 years or older (21 years of age if beer or wine will be available at your campsite) and that you are authorized to make the reservation on behalf of the camping party you have listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while utilizing said facilities.

Additionally, you agree that you have read and understand the CANCELLATION and REFUND POLICIES concerning this reservation, and have also read and understand the FACILITY CONTRACT information.

You are reserving a facility in a Marion County Conservation Board park. ALL COUNTY PARK RULES AND STATE LAWS ARE ENFORCED. Click on the RULES & REGULATIONS link on the Home page to view a full listing of regulations for the Marion County Conservation Board. Contact the Park Ranger listed on your reservation confirmation email if you have any questions about park rules, policies or special requests.

Failure to clean up the facility or surrounding area as outlined, or failure to comply with park rules or state laws may result in enforcement action. Marion County Conservation may take any legal action necessary to recover damages to county property.

CHECK-IN TIME: After 3:00 PM on your day of arrival
CHECK-OUT TIME: Before 2:00 PM on day of departure (Please note: no set-up or take-down of equipment allowed between 10:30 PM and 6:00 AM)

GETTING INTO YOUR CAMPSITE
A camping unit is required. A camping unit is defined as a tent, trailer or motor vehicle specifically designed for such use as a temporary residence in a campground. Upon arrival, set up your camping unit on the reserved site, ONE Camping Unit Per Campsite. Confirm your arrival by submitting a self-registration envelope, located at the campground registration station, with the name/address and reservation confirmation number and post the camping receipt from registration envelope on the provided site marker. (See the registration station located in the campground for additional information). GENERAL CAMPING REGULATIONS A full list of Rules & Regulations is listed on each registration station. Please contact a Park Ranger for questions regarding Rules & Regulations.

CLEAN-UP

You are required to clean up the campsite and surrounding area – returning them to the condition you received them. Plan to have your campsite cleaned and people departed prior to the scheduled checkout time of 2:00 PM.

VISITORS

All visitors (other than registered overnight campers) must depart the park by 10:30 PM closing time.

SMOKING

Marion County is a smoke-free environment. Smoking is prohibited in all buildings.

PARKING

It shall be unlawful to park any licensed vehicle (excluding boat trailers) outside the surfaced parking area designated at each campsite. If parking is not available on the camping pad, vehicle(s) must park in designated parking areas. All driving shall be confined to designated roadways. See Section 2.12 of Marion County Conservation Regulations for full rule details concerning vehicle parking.

BEER AND WINE

Only beer with an alcohol content of 5% or less by weight and wine with an alcohol content of 17% or less by weight may be consumed in county parks. Drinking of these beverages is not permitted on roads or in parking areas. Hard liquor and wine with alcohol content in excess of 17% by weight or other alcoholic liquors are NOT to be consumed in county campgrounds. Kegs are prohibited.

MUSIC / NOISE

It shall be unlawful to operate or use any radio, television, stereo, musical instrument, electric generating plants, power saws, or any similar equipment in or on any area in such a manner as to create excessive noise and/or disturb other persons. All campers shall maintain quiet and avoid excessive noise in the campgrounds during “Quiet Hours”, between the hours of 10:30 PM and 6:00 AM. See Section 13 of Marion County Conservation Regulations for full details concerning Audible Disturbances.

REFUSE

All refuse must be placed in the centralized dumpster containers provided.

PETS

Pets are allowed, but must be on a leash and are **PROHIBITED** in all buildings. Pets must be cleaned up after at all times. Pets shall not be left unattended outside the camping unit. Park Rangers have the right to remove any pets from the campground should problems arise.

RESERVATION MODIFICATIONS (INCLUDING DATE CHANGE)

To make any modification to an existing reservation, the request must be 14 days prior to the original arrival date. If the request is a date change, the new date must be within 6 months of the existing date. A date change must be used for the same type of facility in a Marion County Conservation Park. All reservation modifications may not be done online, but must be made by calling or emailing the Park

Office in which the campsite is located. Any modifications to an existing reservation will be assessed a $20 administrative change fee. A reservation holder has only **ONE** opportunity to reschedule their original reservation. Campsite reservations are **Non-Transferable**. **The selling or subleasing of a campsite is prohibited.**

CANCELLATION POLICY

Consider this policy prior to purchasing a reservation.

Please understand at the time of booking your reservation you immediately prohibit other people from reserving and utilizing that campsite; therefore, they will go elsewhere to locate a facility for that date.

Name of person on the reservation will be the only person who can cancel or reschedule a facility reservation. Partial reservation cancelations will not be permitted. All cancellations or requests to reschedule date of reservation cannot be done online and must be made by calling and /or emailing the park office in which the rented facility is located at least 14 days in advance of the original reservation arrival date.

If a rescheduling of a reservation is needed, that rescheduled date must be submitted and approved by the Park Ranger at least 14 days prior to the original reservation date of arrival. A change fee of $20 will be assessed per each reservation. A reservation holder has only **ONE** opportunity to reschedule their original reservation.

If a facility reservation is cancelled by Marion County Conservation Board due to a natural disaster or if by some means the facility is unusable, a full refund will be issued to the person that made the original reservation.

REFUND POLICY

Consider this policy prior to purchasing a reservation. The MCP.com processing fee and the fee charged for two nights of camping is **NONREFUNDABLE**. All other fees may be refunded if; refund request is received at least 14 days in advance of the original arrival date of the camping reservation. Refunds will be mailed in the form of a check in the name of the original reservation holder.