

Plat of Survey/Minor Plat Checklist (information needed to complete on-line permit):

Obtain new parcel letter(s) from County Auditor	
Applicant name, address, phone number, email address	
Owner (if different than applicant) name, address, phone number, email address	
Parcel number(s) being split	
Total number of acres of the parent parcel being split	
Reason for the land division/split (i.e., giving or selling land to relative; selling lots; selling land to neighbor; building new home, etc.)	
Number of acres proposed in the new parcel(s)	
Number of proposed parcels	
Both the proposed parcel(s) and the remaining parcel have an approved access by the Marion County Engineer (call 641-828-2225)	