

Marion County Emergency Management Commission Regular Agenda

Marion County Offices

3014 E. Main St. Street, Knoxville, IA

February 22, 2024 @ 6:00 PM

I. CALL TO ORDER AND ROLL CALL

City of Bussey _____	City of Hamilton _____	City of Harvey __x__
City of Knoxville __x__	City of Marysville _____	Marion Co. BOS __x__
Marion Co. Sheriff __x__	City of Melcher Dallas __x__	City of Pella __x__
City of Pleasantville __x__	City of Swan _____	- _Brian Hatch__

II. AGENDA-

1. Approve agenda for regular session February 22, 2024.

Discussion _____

Motion __Fisher_____ Second __Seibert_____

Vote: All in favor

III. CONSENT AGENDA-

1. Approve minutes from February 27, 2023, meeting.

Discussion _____

Motion __Wyman_____ Second __Seibert_____

Vote: All in favor

IV. Business

1. FY 2024-2025 Budget Public Hearing

Discussion: Anderson states it was posted in accordance with the rules and the laws. And no communications have been made to the office. Feagins advises no one from the public is online wishing to speak on the budget.

Motion __Hatch_____ Second __Seibert_____

Vote: All in favor

V. FY 2024-2025 Budget Discussion

Discussion: Comparable to last year, noticeable differences are health insurance line item has been doubled where both employees are now on the family plan whereas before it was only one. No major capital purchases this year. Have a \$7k scheduled HazMat class on Battery IQ. Salaries have been computed at 5% per guidance from the BOS. Sandholdt asks about the \$25,000 County contribution, Anderson states that's just what it takes to fund the budget. If spending the total Fund Balance would leave us -\$7,966. County contribution is going up because we don't have the fund balance available to draw from like we had the last several years.

Motion __Hatch_____ Second __Fisher_____

Vote

City of Bussey _____	City of Hamilton _____	City of Harvey __x__
City of Knoxville __x__	City of Marysville _____	Marion Co. BOS __x__
Marion Co. Sheriff __x__	City of Melcher Dallas __x__	City of Pella __x__
City of Pleasantville _____	City of Swan _____	

VI. Election of Officers:

1. Commission Chair

Discussion __Mark Clifton nominates Cal Wyman_____

Motion __Clifton_____ Second __Seibert_____

Vote: All in favor

2. Commission Vice Chair

Discussion __Hatch gets nominated followed by discussion of fear that we cannot have two representatives in chair roles representing the same city. Hatch advises he would like to decline due to lack of knowledge with Emergency Management. Sandholdt asks if Terry Fisher would have any interest in being Vice Chair. Nomination by Sandholdt to make Terry Fisher Vice Chair. _____

Motion __Sandholdt_____ Second __Raymie_____

Vote: All in favor

VII.

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VIII. Discussion/ Action- Appointing an MCEMA Qualifications Review Board (QRB)

Discussion _As long as Anderson has been here we have always met the qualifications to receive the emergency management performance grant funding, when I started it was roughly \$36k and is now down to between \$30k-31k. The state has now made it a qualification that the EMA Commission has to certify to our skillset. In order to keep receiving this money we need to develop a Qualifications Review Board and the state advised the QRB would be the local commissions. There are 8 different skillsets and 3 years to sign off on 3 of them.

1. Coordination and Individual Coordination
2. Leadership
3. Resource Ordering
4. Situational Awareness

They are allowing us to go back 3 years to document this skillset. With us being able to do that we completed a lot of these during Covid. The question now is would you like the whole group to make up this QRB or would you like a smaller subgroup to make up the QRB? Sandholdt advises he feels comfortable with Anderson filling them out from the last 3 years and giving a brief overview then emailing them out to the Commission. Between Covid and the tornado we had in March of 2023 that takes care of 80% of the request. Raymie motions to make the entire Commission to make the QRB.

Motion ___Raymie_____ Second _____Fisher_____

Vote: All in favor

IX. Adjournment

Motion _____Raymie_____ Second _____Clifton_____