

**Marion County 911 Service Board Regular Agenda**

Marion County Offices  
3014 E. Main St. Street, Knoxville, IA

**February 28, 2024, 6PM**

**I.** CALL TO ORDER:

ROLL CALL:

City of Bussey <input type="checkbox"/> x <input type="checkbox"/>	Clay Township <input type="checkbox"/> x <input type="checkbox"/>	
City of Knoxville <input type="checkbox"/> x <input type="checkbox"/>	EMA Commission <input type="checkbox"/> x <input type="checkbox"/>	Marion County <input type="checkbox"/> x <input type="checkbox"/>
Marion Co. Sheriff <input type="checkbox"/> x <input type="checkbox"/>	City of Melcher Dallas <input type="checkbox"/> x <input type="checkbox"/>	City of Pella <input type="checkbox"/> x <input type="checkbox"/>
Knoxville Township _____	Lake Prairie Township <input type="checkbox"/> x <input type="checkbox"/>	Pleasant Grove _____
City of Pleasantville <input type="checkbox"/> x <input type="checkbox"/>	Indiana Township <input type="checkbox"/> x <input type="checkbox"/>	Red Rock Township _____
Washington Township _____	Pella Police Dept <input type="checkbox"/> x <input type="checkbox"/>	

**II.** AGENDA-

1. Approve agenda for regular session February 28, 2024.

Discussion: \_\_\_\_\_

Motion  Clifton \_\_\_\_\_ Second  Fisher \_\_\_\_\_

Vote: All in favor

**III.** Approve minutes October 18, 2023.-

1. Approve minutes from October 18, 2023, meeting.

Discussion: \_\_\_\_\_

Motion  Wyman \_\_\_\_\_ Second  Clifton \_\_\_\_\_

Vote All in favor

**IV.** FY 2024-25 Budget Public Hearing:

Discussion:  Noone from the public online or in person \_\_\_\_\_

Motion  Clifton \_\_\_\_\_ Second  Fisher \_\_\_\_\_

Vote All in favor

**V.** FY 2024-25 Budget Discussion:

Discussion: Anderson states budget was based on salaries being 5% same as the EMA Commission, current year budget total year expenditures after the amendment in October are 1.276 million. Proposed expenditures contained in this budget \$255,447 leaving with a fund balance at the end of the '25 budget with \$504,000 our estimated beginning fund balance July 1, 2024, \$462,966. Sandholdt asks where we are at this moment with budget. If we assume that all the radio projects and the fire repeater replacement are paid based on the end of January, the fund balance was \$315,707.76. In addition to the fire repeater, when they went to replace the repeater the batteries on the existing ups were shot, Anderson authorized them to go ahead and replace those shouldn't be more a couple thousand dollars. Update for the fire repeater, the equipment on the ground has been installed and the last update I received we were waiting on a part. The tower crew has put new coax an antenna and completed the tower work so we are just waiting for that part and then they will switch it over and we will be fully functioning. Emily's portion of her salary is 20% out of 911, so at 5% that is \$12,165.90. Jeff's is .18%, at 5% it is \$16,199.87. With regard to the budget, historically the 911 surcharge McSheehy questions the total's not representing correctly. Anderson states over the course of the year there were some errors when

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Emily came on with which chart of account things were receipted into that required some backtracking to pair it back out to where it belonged, so I am assuming that slide did not get corrected. McSheehy asks then what the actual amount received was once numbers were corrected, Anderson states June 30, 2023, landline surcharge \$100,016 wireless \$115,498 for year end totals. Sandholdt asks that if the commission is funded from the surcharge, there isn't any levy money? Anderson states correct there is no money from any other source but wireless, wireline, and the GIS grant. Raymie wants to remind that when we decided to do the radios and we looked at the trends decaying, we are just going to continue to see the decline. With the exception of years 2017-2018, years 2022-2023 were the lowest revenue since years 2013-2014. Sign programs recap we have implemented a spread sheet that tracks all signs, address markers and street name signs worked on along with any missing/damaged etc. This spreadsheet also tracks mileage, truck cleaning, signs made both AM/SNS and locates requested. Sandholdt asks how much Emal makes as a sign tech, with a 5% increase he will be at \$19.37. Invoices having been paid are radios that have been received, once they have been received by a department the invoice gets paid. Clifton made mention on the radios, Pleasantville has all equipment on premises, but their concern is that there hasn't been a deadline set as to when they will be coming back to put truck radios in, he proposes that we keep back \$100,000 payment until the whole project is done so they are not sitting waiting on Motorola to come back and install radios. Watson states Kelly with Motorola was going to drop the radios off, and he wanted him to sit on them until he got paid for the radio itself to be able to get squared off with Motorola prior to getting them installed. Sandholdt advises we need to have a conversation with Kelly and hold back the \$300,000 until the radios are installed. Wyman and Sandholdt will communicate with Kelly and Wyman will send an email to Kelly that radios need to be delivered and installed by April 1, 2024. \_\_

Motion for Wyman to email Kelly: \_\_Clifton\_\_ Second \_\_Watson\_\_

Vote: All in favor

Motion to approve budget: \_Clifton\_\_\_\_\_ Second: \_Watson\_\_\_\_\_

Vote:

City of Bussey __Y__	Clay Township __Y__	
City of Knoxville __Y__	EMA Commission __Y__	Marion County __Y__
Marion Co. Sheriff __Y__	City of Melcher Dallas __Y__	City of Pella __Y__
Knoxville Township_____	Lake Prairie Township __Y__	Pleasant Grove __y__
City of Pleasantville __Y__	Indiana Township __Y__	Red Rock Township__
Washington Township_____	Pella Police Dept __y__	

**VI.** Iowa Shared Services Renewal

- a. Pella PD: Last year you approved years 2024-2025, the current agreement expires March 29, 2025. In front of you is 2026-2030 because for some reason you were not going to continue down this path, in order to fund your own 911 system, it would be at least ¼ of a million. If you decide to not renew this you will need to

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fund your own 911 system as of March 29, 2025. Total cost of years 2026-2030 is \$50,308.22.

- b. MCSO: Total cost of MCSO renewal is \$88,214.42. There is a difference in expiration. The agreement for the sheriff's office is December 14, 2025. Otherwise, they are identical and covering the same things other than the number of PSAP seats covered.

Discussion: \_\_\_\_\_

Motion to cover both:   Sandholdt                        Second   DesPlanque  

Vote

City of Bussey <u>  Y  </u>	Clay Township <u>  Y  </u>	
City of Knoxville <u>  Y  </u>	EMA Commission <u>  Y  </u>	Marion County <u>  Y  </u>
Marion Co. Sheriff <u>  Y  </u>	City of Melcher Dallas <u>  Y  </u>	City of Pella <u>  Y  </u>
Knoxville Township _____	Lake Prairie Township <u>  Y  </u>	Pleasant Grove <u>  Y  </u>
City of Pleasantville <u>  Y  </u>	Indiana Township <u>  Y  </u>	Red Rock Township _____
Washington Township _____	Pella Police Dept <u>  Y  </u>	

**VII.** Update on departmental communications projects:

- a. Board Action- Columbia Radios

Discussion   We are asking for a directive to move some of the "swap test" radios to Columbia Fire, Wyman states he believes the number was 7 to Columbia. Sandholdt advises that Chariton Fire may be updating talk groups, with Columbia working with Lucas County hospital they may need to be updated/ re programmed. The question is asked who will pay for the re programming of the Columbia radios, the 911 board states that should be paid by the 911 board if the radios are not covered for so many re programs or a certain amount of time. Clifton states Motorola says Racom is not giving them the information they need to re program the 3 Harris radios he has. Jeff states we will write a letter with the Chair's signature to Racom stating there is no reason these Harris radios should be held hostage. Jeff asks for permission to go to Racom and advise that they need to re program those radios per the board's request, permission is granted from the board. Sandholdt advises the MCSO absorbed 2 new Motorola radios from Melcher PD and we need to decide where they go. MrStick states they would like 1 for there part time officers to use when they come in, and Fuller with Knoxville PD would be interested in 1 radio also.  \_\_\_\_\_

Motion radios to be dispersed:   Clifton                        Second   Fisher  

Vote

**VIII.** Update on replacement fire repeater equipment

Discussion   Majority covered in the budget section  \_\_\_\_\_

No Action Required

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### IX.

Pella PSAP funding request:

Discussion\_\_McSheehy states being able to put that radio project to rest is a good thing and was very important to get done. Pella PD has identified two projects that are separate from the radio project. Two needs have been identified one being high priority which is radios. The critical need is the logging replacement. For your consideration \$66,000 is a critical need to our dispatch center. Slycord advises the voice recorder that records all phone calls, 911, and radio transmissions that come into the PSAP, the current recorder that Pella Pd has was installed in September of 2014. The industry standard for this piece of equipment is 7 years. Bringing this piece of equipment up to date where we need it would cost more then the \$66,000. The function of the machine and why the industry standard is 7 years is because this equipment runs 24/7 365 days a year. Another additional factor is that the City of Pella has recently joined a 3CX phone system and the current recorder does not support that. Clifton asks that the reason that you are wanting to replace this recorder is because it does not link to the new phone system that you choose to put in, Slycord responds with it is because it is past the industry standard of 7 years. Kingery asks if they have had any issues with the recorder as of yet, Slycord states no. Clifton then asks if this is part of the radio project you have been working on and McSheehy states this is a standalone piece but eventually would need replaced if/when they completed their radio project. The portable radios the Pella Pd patrol currently carry are of the 2017 vintage, very similar 7-year replacement, 10ish year life and they are out of warranty. Slycord has found out that there are several on/off buttons that are not functioning correctly and since they are out of that warranty that would be a \$700 fix each. Sandholdt asks Anderson if there is a benefit of replacing one and not the other, Anderson state the recorder is an eligible expense for the use of 911 dollars. Anderson is 99% sure that the board bought both existing recorders, he did see the Pella PD recorder is covered by a maintenance agreement through 9/8/2024 which was paid for by the 911 board last fall. Anderson states if we have to buy two of them we should see if we can save any money if we buy two. They are not budgeted in this budget. Anderson's recommendation is to wait 6 months to see where our fund balance is. Mrstick asks if Pella PD filters any calls from Mahaska County and if they do would they be willing to fund any of this request? Slycord advises most calls are rerouted back to Mahaska's PSAP, so they are few and far between. The risk is no software update, once they stop supporting one, they will not support the other. Sandholdt advises he thinks they need to be replaced before the warranty goes out. Anderson suggests we meet the end of August, all research done and quotes on hand then all that's needed is to accept the expenditure.

Motion: the expense for both recorders come from the 911 Board after July 1

\_\_Sandholdt\_\_ Second\_\_Watson\_\_\_\_\_

Radio request will be tabled for the Fall.

All in favor

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**X.** Adjournment:  
Motion\_MrStick\_\_\_\_\_ Second\_\_\_McSheehy\_\_\_\_\_