



MARION COUNTY encourages all citizens of the county to attend Board of Supervisors' meetings. Board of Supervisors' chambers are handicapped accessible and county staff members are available to provide assistance. If you are hearing impaired, vision impaired, or a person with limited English proficiency and require an interpreter or reader, please contact us by noon on the business day prior to scheduled meetings to arrange for assistance (641 828-2231). TTY telephone service is available for the hearing impaired through Relay Iowa (800-735-2942). For questions about ADA compliance or related issues, contact Steve Edwards (641-828-2213 or 641-891-8225).



The following information is available for participating in the meeting electronically.

If you wish to participate see instruction below:

- All participants will be muted upon entering the meeting
- Participants are asked to use the chat feature to let the meeting controller know that they would like to address the Board, either during the open comments segment or if attending the meeting to address the Board for a specific agenda item.

Marion County is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/89740431445?pwd=TfFnnvOasQiRbDeKwuYV5bfoTfo1RL.1>

Meeting ID: 897 4043 1445

Passcode: 938469



MARION COUNTY BOARD OF SUPERVISORS REGULAR AGENDA

3014 E Main St, Knoxville, Iowa

May 28, 2024 9:00 A.M.



I. CALL TO ORDER AND ROLL CALL

Mark Raymie _____

Steve McCombs _____

Kisha Jahner _____



II. AGENDA

1. May 28, 2024 - Regular Session Agenda



III. COMMUNICATION



IV. PUBLIC COMMENTS:

This is the portion of our agenda during which we hear any public comment about any item NOT on the agenda below. If you are here to be heard on an agenda item, please wait for that item's discussion portion of the agenda to make your comment about the item. Thank you.



V. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion.)

1. Marion County Claims through 5/28/2024.
2. Marion County Regular Session Board of Supervisor Minutes: 5/14/2024
3. Marion County employee salary adjustments. Complete list available in the Human Resource Office.
4. Marion County Conservation Board warrants #254529 - #254589 through 5/22/2024.



VI. BUSINESS:

1. Discussion/action: Appointment - Pleasant Grove Township Trustee



2. Discussion/action:

Ahlers Cooney – Engagement Agreement – EMS as an essential service
(Iowa Code chapter 422D procedures)





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May 20, 2024

Marion County Board of Supervisors
214 E. Main St.
Knoxville, IA 50138

Sent via email only: jharmon@marioncountyiowa.gov

RE: Engagement Agreement – EMS as an essential service (Iowa Code chapter 422D procedures)

Dear Board of Supervisors:

The purpose of this engagement letter is to confirm the terms of our Firm’s engagement and to explain our billing practices. Upon the Board’s acceptance, this letter will serve as a memorandum of the terms of the engagement of this Firm to serve as counsel for Marion County in the above referenced matter. The legal services to be provided include advising and assisting the County in declaring EMS to be an essential service, and submitting a proposal to the voters for the possible imposition of an EMS tax levy.

We are pleased to undertake this representation. The fees charged by the Firm for this representation will be based on the current hourly rate of the person performing the service at the time services are performed. The Firm’s billing rates are reviewed, and sometimes revised, annually in January. Elizabeth Burnett and I will be primarily responsible for this matter. My current hourly rate is \$300 per hour and Ms. Burnett’s rate is \$225 per hour. Out-of-pocket expenses including, but not limited to, photocopying expenses, would be in addition to the hourly charges and will also be billed separately on our statements. We will forward itemized statements of services rendered on a monthly basis to your attention. If payment is not rendered in a timely fashion, the Firm reserves the right to immediately terminate its representation.

Please indicate your approval and acceptance of the above referenced terms and conditions of our engagement by signing, dating, and returning a copy of this letter to me. Should you have any questions or concerns about our proposed terms and conditions, please do not hesitate to contact me.

APPROVAL

Please carefully review the terms and conditions of this Agreement. **If this Agreement accurately reflects the terms of this particular engagement, please obtain approval by the Board of Supervisors, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation, please do not hesitate to contact me. We appreciate the opportunity to represent Marion County and we look forward to working with you.

Sincerely,
AHLERS & COONEY, P.C.
By *Kristine Stone*
Kristine Stone

Accepted and approved on behalf of the Board of Supervisors*

By: _____ Dated: _____
Title: Chair

*Authorized by Resolution \ Motion _____ approved by the Board of Supervisors on _____, 2024.



3. Resolution 2024-63:

Authorize Notice And Setting Date At Which the Board Will Consider A Resolution Declaring Emergency Medical Services To Be An Essential Service



RESOLUTION NO. 2024-63

RESOLUTION AUTHORIZING NOTICE AND SETTING DATE AT WHICH THE BOARD WILL FIRST CONSIDER A RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES TO BE AN ESSENTIAL SERVICE

WHEREAS, Iowa Code chapter 422D authorizes a county board of supervisors to submit to the voters a proposal to impose a tax to support the provision of emergency medical services (EMS) within the county; and

WHEREAS, before such proposal may be submitted to the voters, the county board of supervisors must adopt a resolution declaring EMS to be an essential county service; and

WHEREAS, the resolution declaring EMS to be an essential county service must be considered and voted on at three separate meetings of the Board; and

WHEREAS, published notice must be provided at least 60 days prior to the date of the first meeting at which the resolution is considered and voted on.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF MARION COUNTY, STATE OF IOWA:

Section 1. That this Board meet in the Board Conference Room, 3014 East Main Street, Knoxville, Iowa, at 9:00 A.M. on August 13, 2024, for the purpose of first considering and voting on a resolution declaring EMS to be an essential county service.

Section 2. That the County Auditor is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said County, said publication to be not less than 60 days prior to the date of said public meeting.

Section 3. The notice of the proposed action shall be in substantially the following form:

NOTICE OF A PUBLIC MEETING OF THE BOARD OF SUPERVISORS OF MARION COUNTY IN THE STATE OF IOWA ON THE MATTER OF THE FIRST CONSIDERATION OF A RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES TO BE AN ESSENTIAL SERVICE

PUBLIC NOTICE is hereby given that the Board of Marion County in the State of Iowa, will hold a public hearing on August 13, 2024, at 9:00 A.M. in the Board Conference Room, 3014 East Main Street, Knoxville, Iowa, at which meeting the Board will first consider a resolution declaring emergency medical services to be an essential service.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of said County, to the proposed resolution. After all objections have been received and considered, the Board will at this meeting or at any adjournment thereof, take additional action related to the resolution or will abandon the resolution.

This notice is given by order of the Board of Supervisors of Marion County in the State of Iowa, as provided by section 422D.1, Code of Iowa.

Dated this [REDACTED] day of [REDACTED], 2024.

County Auditor, Marion County, State of Iowa

(End of Notice)



4. Discussion/action:

Marion County Courthouse – RAGBRAI event planning



5. Resolution 2024-53:

A Resolution to Approve Disbursement Of Funds for the American Rescue Plan Act (ARPA)



RESOLUTION NO. 2024-53

**A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS
FOR THE AMERICAN RESCUE PLAN ACT .**

WHEREAS, on March 11, 2021, President Biden signed the 1.9 trillion-dollar American Rescue Plan Act and,

WHEREAS, Marion County applied for and has been received the first tranche of funds for the American Rescue Plan Act totaling \$6,459,005.

WHEREAS, the Marion County Board of Supervisors has reviewed some requests and determined some that will qualify for the American Rescue Plan Act and

WHEREAS, based on the distribution guidelines from the US Department of Treasury, the following VA Campus Project Estimates are being approved for the use of said funds:

- VA Campus Laundry Building – Roof Repair \$29,900
- VA Campus Laundry Building – Equipment Removal \$35,000
- VA Campus Water Tower – Removal \$50,000

THEREFORE BE IT RESOLVED the Marion County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the payments as they are presented.

Adopted this _____ day of May, 2024

Mark Raymie
Marion County Board Chair

Attest:

Jake Grandia
Auditor



6. Resolution 2024-60:

Transfer Monies from Local Option Sales and Services Tax (LOSST) Fund to Debt Service Fund for Principal and Interest Payment on the Law Enforcement Center Construction Debt



MARION COUNTY RESOLUTION 2024-60

WHEREAS, the voters of Marion County approved a \$5,100,000 General Obligation Bond Issue to construct a new Marion County Law Enforcement Center.

WHEREAS, the Marion County Board of Supervisors believe it is in the best interest of the taxpayers of Marion County to supplement the annual debt service principal and interest payment on the Marion County Law Enforcement Center with funds from the proceeds of the Local Option Sales and Services Tax (LOSST) collected in Marion County. The Board approved in the Fiscal Year 2023-2024 budget to use \$300,000 LOSST Funds to reduce the required debt service levy to fund the construction of the Marion County Law Enforcement Center.

WHEREAS, ACCORDING TO chapter 331.432 of the Code of Iowa, the Board of Supervisors must approve the actual transfer,

THEREFORE, BE IT RESOLVED that the transfer of funds from the Marion County Local Option Sales and Services Fund to the Marion County Debt Service Fund be approved by the Marion County Board of Supervisors for the Fiscal Year of 2023-2024, and,

BE IT FURTHER RESOLVED, that the Auditor and Treasurer be instructed to make the said transfer in a timely fashion equal to the amount of the approved budgeted transfer of \$300,000.

Moved _____

Seconded

Ayes _____

Attest:

Jake Grandia
Marion County Auditor

May 28, 2024



7. Resolution 2024-61:

Authorize Fiscal Year 2023-2024 General Fund Monies to Capital Improvement Fund Transfer



RESOLUTION 2024-61

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for the fiscal year 2023-2024, and,

WHEREAS the Marion County Board of Supervisors approved the transfer of up to \$50,000 from General Basic Fund (01000) to the Capital Improvements Fund (01007) under the fiscal year 2023-2024 budget, and,

WHEREAS ACCORDING TO chapter 331.432 of the Code of Iowa, the Board of Supervisors must approve the actual transfers,

THEREFORE, BE IT RESOLVED that the transfer of \$50,000 from General Basic Fund to the Capital Improvement Fund be approved by the Marion County Board of Supervisors for the fiscal year of 2023-2024, and,

BE IT FURTHER RESOLVED that the Auditor and Treasurer be instructed to make the said transfer in a timely fashion.

May 28, 2024

Moved _____

Seconded _____

Ayes _____

Marion County Auditor
Jake Grandia

Attest:



8. Discussion/action:

Marion County Engineer Annual Review and Salary Negotiation



9. Resolution 2024-54:

FY24 Additional Expense Appropriation – Medical Examiner (Dept 28)



RESOLUTION 2024-52

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

THEREFORE, BE IT RESOLVED the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	<u>Approved Budget</u>	<u>Approved Appropriation</u>	<u>Amend Appropriation</u>
Medical Examiner	\$149,330	\$134,397	\$14,933

Date: _____

Moved _____

Seconded _____

Ayes _____

Attest: _____

Jake Grandia
Marion County Auditor

Seal



10. Resolution 2024-54:

FY24 Additional Expense Appropriation – Conservation (Dept 22)



RESOLUTION 2024-54

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

THEREFORE, BE IT RESOLVED the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	<u>Approved Budget</u>	<u>Approved Appropriation</u>	<u>Amend Appropriation</u>
Conservation	\$1,725,097	\$1,641,206	\$83,891

Date: _____

Moved _____

Seconded _____

Ayes _____

Attest: _____

Jake Grandia
Marion County Auditor

Seal



11. Resolution 2024-55:

FY24 Additional Expense Appropriation – Development (Dept 63)



RESOLUTION 2024-55

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

THEREFORE, BE IT RESOLVED the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	<u>Approved Budget</u>	<u>Approved Appropriation</u>	<u>Amend Appropriation</u>
Development – Dept 63	\$270,600	\$255,808	\$11,724

Date: _____

Moved _____

Seconded _____

Ayes _____

Attest: _____

Jake Grandia
Marion County Auditor

Seal



12. Resolution 2024-56:

FY24 Additional Expense Appropriation – GIS (Dept 18)



RESOLUTION 2024-56

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

THEREFORE, BE IT RESOLVED the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	<u>Approved Budget</u>	<u>Approved Appropriation</u>	<u>Amend Appropriation</u>
GIS – Dept 18	\$131,982	\$127,672	\$4,310

Date: _____

Moved _____

Seconded _____

Ayes _____

Attest: _____

Jake Grandia
Marion County Auditor

Seal



13. Resolution 2024-57:

FY24 Additional Expense Appropriation – IT (Dept 52)



RESOLUTION 2024-57

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

THEREFORE, BE IT RESOLVED the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	<u>Approved Budget</u>	<u>Approved Appropriation</u>	<u>Amend Appropriation</u>
IT – Dept 52	\$649,826	\$619,806	\$30,020

Date: _____

Moved _____

Seconded _____

Ayes _____

Attest: _____

Jake Grandia
Marion County Auditor

Seal



14. Resolution 2024-58:

FY24 Additional Expense Appropriation – Court Services (Dept 06)



RESOLUTION 2024-58

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

THEREFORE, BE IT RESOLVED the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	<u>Approved Budget</u>	<u>Approved Appropriation</u>	<u>Amend Appropriation</u>
Court Services – Dept 06	\$206,235	\$195,085	\$11,150

Date: _____

Moved _____

Seconded _____

Ayes _____

Attest: _____

Jake Grandia
Marion County Auditor

Seal



15. Resolution 2024-59:

FY24 Additional Expense Appropriation – Non-Departmental (Dept 99)



RESOLUTION 2024-59

WHEREAS the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

THEREFORE, BE IT RESOLVED the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	<u>Approved Budget</u>	<u>Approved Appropriation</u>	<u>Amend Appropriation</u>
Non-Departmental-Dept 99	\$12,079,936	\$8,112,936	\$148,730

Date: _____

Moved _____

Seconded _____

Ayes _____

Attest: _____

Jake Grandia
Marion County Auditor

Seal|



16. Resolution 2024-62:

FY24 Additional Expense Appropriation – Road Department (Dept 20)



RESOLUTION NO. 2024-62

WHEREAS, the Marion County Board of Supervisors approved the Marion County Budget for Fiscal Year 2023-2024 on April 11, 2023, and

WHEREAS, the monies must be appropriated for each department according to Iowa Code §331.434(6) and were approved by the Marion County Board of Supervisors on June 27, 2023,

NOW THEREFORE, BE IT RESOLVED, the following expenses be additionally appropriated for each department listed for the FY 2023-2024 fiscal year as follows:

Fiscal Year 2023-2024

	Approved <u>Budget</u>	Approved <u>Appropriation</u>	Amend <u>Appropriation</u>
Enviro. Restoration – Dept 20	\$158,466	\$142,619	\$15,847

Adopted this _____ day of May, 2024

Moved _____

Seconded _____

Ayes _____

Attest:

Jake Grandia
Auditor

seal|



17. Board of Supervisor Updates



VII. BOARD OF SUPERVISOR ADJOURNMENT

