

The Marion County Board of Supervisors met in regular session at 3014 E. Main St. Knoxville, IA 50138 on Tuesday, March 25, 2025 with Steve McCombs, Kisha Jahner and Jim Mueller present. Board of Supervisor Chair Jahner opened the regular session at 9:00 A.M. The Pledge of Allegiance was recited.

Unless otherwise indicated, all the motions offered at this meeting were carried with the following vote:

Ayes: McCombs, Jahner, Mueller Nays: None Abstentions: None Absent: None

Agenda:

Mueller moved and McCombs seconded to approve the agenda as posted.

Communications: None

Public Comments: None

Consent Agenda:

McCombs moved and Mueller seconded to approve the consent agenda as follows:

1. Marion County Warrants #258384 - #258552 through 3/25/2025.
2. Marion County Board of Supervisor Regular Minutes: 3/11/2025
3. Marion County 3/4/2025 Knoxville School Special Election Canvass Minutes: 3/11/2025
4. Marion County Employee Salary Adjustments – Complete list available in the Human Resources Office.
5. Marion County Conservation Board Warrants #258340 - #258383 through 3/18/2025.

Business:

1. Marion County Zoning Director Missy Poffenbarger presented a proposed Site Plan for 1480 Newbold Dr., Knoxville, IA on behalf of Animal Health Center (parcel 05844-015-00). The Site Plan was approved unanimously by the Zoning Commission and meets all requirements. Mueller moved and McCombs seconded to approve the Site Plan as presented.

2. Marion County Zoning Director Missy Poffenbarger presented Resolution 2025-29 Waiver of Subdivision Requirements for Sunset Acres – East ½, 36-77-19, Marion County, Iowa. The Board discussed private road construction, drainage, utilities, and homeowners association with the developers of the proposed Sunset Acres Subdivision. Mc Combs moved and Mueller seconded to approve Resolution 2025-29 as follows:

WHEREAS, With support of the Marion County Engineer after review of Sunset Acres in accordance with the requirement defined 56.07 Design Standards (2) (M) Consent and Waiver. In subdivisions where a majority of lots are not less than one hundred (100) feet in width, along streets designated for single family use, the Zoning Commission may waive the following requirements, upon recommendation of the County Engineer, at the time of consideration of the preliminary plat.

WHEREAS, on March 18, 2025 the Marion County Zoning Commission approved the Waiver of Design Requirement as required 56.07(2)(M)

(1) Pavement Surface. In said subdivisions, the Commission may waive the requirement for concrete paving for private streets, in which case the type and strength of street surfacing to be installed shall be noted on the preliminary plat and final plat.

(2) Curb and Gutter. In said subdivisions and where conditions are such as to discourage street parking, the Commission may waive the requirement for curb and gutter in which case a typical section of the roadside ditches shall be added to the preliminary plat.

(3) Sidewalks. Where the buildable parcels have frontage on public or private streets not having curb and gutter, the Commission or Zoning Official may waive the requirement for sidewalks.

(4) Streetlights. In subdivisions not having streets with curb and gutter, the Commission may waive the requirement for streetlights.

(5) In the event facilities are proposed by the subdivider that do not meet the minimum standards described by this chapter and/or are not in conformance with the Secondary Road Department Subdivision Policy, each lot or tract within said subdivision shall have a consent and waiver approved by the Commission with the preliminary plat and approved by the Board and recorded with the final plat stating that the cost for any improvements to bring the private street up to minimum standards shall be the responsibility of the property owner(s).

WHEREAS, the requirements of 56.07(2)(M)(5) requires approval by of the Marion County Board of Supervisors and recorded with the final plat stating that the cost for any improvements to bring the private street up to minimum standards shall be the responsibility of the property owner(s).

NOW THEREFORE, BE IT RESOLVED, the Marion County Board of Supervisors approve the Consent and Waiver for Marion County Subdivision Ordinance requirements for Sunset Acres. The approval of this waiver shall define the infrastructure as private maintained and completion of the subdivision shall not compel the County to maintain any portion of the infrastructure.

3. Marion County Zoning Director Missy Poffenbarger presented the Preliminary Subdivision Plat for Sunset Acres – East ½, 36-77-19, Marion County, Iowa. Mueller moved and McCombs seconded to approve the Preliminary Plat for Sunset Acres.

4. Mueller moved and McCombs seconded to approve Lease Agreement: 3014 E Main St. Knoxville, IA – State of Iowa, Iowa Department of Administrative Services on behalf of and for the benefit of: Iowa Department of Corrections, Fifth District – 7.1.2025 – 6.30.2028

5. The Board discussed the process for hiring a new Marion County Economic Development Director due to the upcoming retirement of long time Director Carla Eysink. Supervisor Jahner recommended a 3 person Hiring Committee to interview, recommend and offer the top potential candidate. Discussion amongst the Board and Eysink involved amount and qualifications of committee members, timelines and scope of candidate search. Mueller moved and McCombs moved to approve the Hiring Committee, which consists of BOS Mueller, Development Commissioner Bonnsetter, Industry or Economic Development Representative, and HR Manager Lisa Seddon (Lisa will be non-voting member) will interview the selected candidates they deem qualified. The Hiring Committee has approval from the Board of Supervisors to extend an offer to chosen candidate, However, the final offer and salary will need to be approved by the Board of Supervisors.

6. McCombs moved and Mueller seconded to approve setting the FY26 Marion County Proposed Budget Public Hearing date of 4/22/2025.

7. Board of Supervisor Updates:

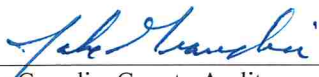
Mueller: Departmental meetings

McCombs: HIRTA

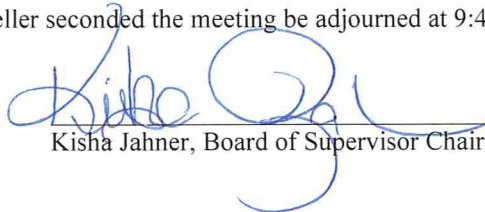
Jahner: Future agenda item naming County annex's, moving office to 4<sup>th</sup> floor Courthouse, appointing members of Opioid Committee

Adjournment:

There being no other business, McCombs moved and Mueller seconded the meeting be adjourned at 9:47 A.M.



Jake Grandia, County Auditor



Kisha Jahner, Board of Supervisor Chair