



MARION COUNTY encourages all citizens of the county to attend Board of Supervisors' meetings. Board of Supervisors' chambers are handicapped accessible and county staff members are available to provide assistance. If you are hearing impaired, vision impaired, or a person with limited English proficiency and require an interpreter or reader, please contact us by noon on the business day prior to scheduled meetings to arrange for assistance (641 828-2231). TTY telephone service is available for the hearing impaired through Relay Iowa (800-735-2942).

For questions about ADA compliance or related issues, contact Marion County Facilities Director Chris Nesteby (641-828-2244 or 641-891-5922).



The following information is available for participating in the meeting electronically.

If you wish to participate see instruction below:

- All participants will be muted upon entering the meeting
- Participants are asked to use the chat feature to let the meeting controller know that they would like to address the Board, either during the open comments segment or if attending the meeting to address the Board for a specific agenda item.

Marion County Supervisors is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/87050700763?pwd=c2FWnMwllRnJOa8k8r3smFtx6ypZOz.1>

Meeting ID: 870 5070 0763

Passcode: 387778



MARION COUNTY BOARD OF SUPERVISORS REGULAR AGENDA

North Annex

2003 N Lincoln St, Knoxville, Iowa

November 12, 2025, 9:00 A.M.



I. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Steve McCombs _____

Kisha Jahner _____

Jim Mueller _____



II. AGENDA

1. November 12, 2025 - Regular Session Agenda



III. COMMUNICATION



IV. PUBLIC COMMENTS:

This is the portion of our agenda during which we hear any public comment about any item NOT on the agenda below. If you are here to be heard on an agenda item, please wait for that item's discussion portion of the agenda to make your comment about the item. Thank you.



V. CONSENT AGENDA:

All items listed under the consent agenda will be enacted by one motion.

1. Marion County Claims through 11/12/2025
2. Marion County Board of Supervisor Regular Minutes: 10/28/2025
3. Marion County Employee Annual Salary Adjustments. Complete list available in the Human Resource Office.



VI. BUSINESS – Discussion and/or Action:

1. Special Event Application:

Thrive Knoxville – Living Windows 11/20/2025 - Amended



SPECIAL EVENT PERMIT APPLICATION FORM

1. SPONSOR Thrive Knoxville

ADDRESS 418 S. Park Lane Dr., Knoxville, IA 50138

PHONE 641-891-1253

2. EVENT TYPE: (description) Living Windows - tree lighting on Courthouse grounds (5:30 p.m.), Chamber of Commerce Snowball Drop (the Chamber would like to drop their snowballs from Jake's window at the Courthouse immediately following tree lighting).

3. EVENT CONTACT PERSON(s) Katrina Nelson, Megan Bennett

PHONE 641-891-1251, 641-891-7912

E-MAIL knelson@knoxvillehospital.org

4. ON-SITE CONTACT PERSON(s) Katrina Nelson, Megan Bennett Phone numbers above

5. EVENT LOCATION Marion County Courthouse, Courthouse lawn & surrounding square

6. EVENT DATE 11/20/25 EVENT START TIME 5 PM EVENT END TIME 8 PM

7. SET UP TIME 4 PM TAKE DOWN TIME 8 PM

8. RAIN DATE/TIME NA

9. RESTROOMS: NUMBER OF TOILETS BEING PROVIDED 0

LOCATION(S) OF TOILETS - _____

USE OF COURTHOUSE RESTROOMS REQUESTED? No. The only person who will be in the Courthouse will be Megan Bennett with the Snowball Drop from 5-6 p.m.)

10. UTILITIES TO BE USED (LIST EQUIPMENT TYPES)(attach additional pages if necessary)

Electrical

10a. ELECTRICAL SOURCE Christmas tree & trees on Courthouse lawn & bandstand

10b. WATER SOURCE NA

11. SECURITY NA

12. SITE PLAN ATTACHED. YES NO

13. INDEMNITY AGREEMENT SIGNED AND ATTACHED. YES NO

14. INSURANCE CERTIFICATE ATTACHED. YES NO

15. DAMAGE DEPOSIT INCLUDED (AMOUNT \$ _____) YES NO

I have read this Special Event Agreement and Application packet and have accurately and truthfully completed the Application. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in the packet.


Signature

11/21/25
Date

INDEMNITY AGREEMENT

In consideration for the granting of permission by the County of Marion, Iowa to the undersigned for the use of the following described property:

- Courthouse grounds for tree lighting (5:30 p.m.)
- Courthouse for Chamber of Commerce Snowball Drop (5-6 p.m.)
- Use of the North Courthouse parking lot for food vendors from 4-8 p.m.

For the following purpose only: Living Windows

On the following date(s): 11/20/25

The undersigned agrees to defend, indemnify and hold harmless the County of Marion, its agents, officers and employees, from and against any and all claims for injury or damages to persons or property arising out of or caused by the use of such property.

The undersigned further agrees upon receipt of notice from the County of Marion to defend at its own expense the County of Marion, its agents, officers and employees from any action or proceeding against the County of Marion, its agents, officers or employees arising out of or caused by the use of such property. The undersigned agrees that a judgment obtained in any such action or proceeding shall be conclusive in any action by the County, its agents, officers or employees against the undersigned, when so notified as to the undersigned's cause of the injury or damage, as to the liability of the County, its agents, officers and employees to the plaintiff in the first named action, and as to the amount of the damage or injury. The County of Marion, its agents, officers and employees may maintain an action against the undersigned to recover the amount of the judgment together with all the expenses incurred by the County, its agents, officers and employees in the action.

I HAVE READ THIS INDEMNITY AGREEMENT, I UNDERSTAND THE EFFECT OF THIS INDEMNITY AGREEMENT, I AM AUTHORIZED TO SIGN THIS INDEMNITY AGREEMENT, AND I AM SIGNING THIS INDEMNITY AGREEMENT VOLUNTARILY.

Dated this 21st day of October, 2025.

Organization: Thrive Knoxville

By: 

Title: Chair

SITE PLAN

Attach site plan here.

Same location for the Christmas tree as previous years.

Knoxville Chamber of Commerce Snowball Drop (drop the snowballs from lake's window at the Courthouse from 5-6 p.m.

Use of the north Courthouse parking lot for food vendors from 4-8 p.m.

The Christmas tree will be put up and Christmas lights will be placed on the Courthouse lawn trees & bandstand the middle part of November and taken down the first part of January.

2. Appointment:

Marion County Compensation Board – BOS Representative
- term ending 6/30/2029



3. Resolution 2025-91:

Marion County Junction 92 Project – Change Order #8



RESOLUTION NO. 2025-91

WHEREAS: on November 28, 2023 Marion County received bids for the Marion County Maintenance Facility (the “Project”) described as the main shop at the Road Department’s Junction 92 Facility; and;

WHEREAS: Breiholz Construction Co. has been presented the change order Calhoun Burns & Associates and FRK Architects-Engineers, P.C. worked with Marion County on to propose the changes following the issues that have arose;

WHEREAS: Marion County reviewed and accepted the Proposal Requests #21;

WHEREAS: the requests result in a net increase of \$1,412.36 to the contract amount;

NOW THEREFORE, BE IT RESOLVED: that Marion County approve Change Order No. 8 of \$1,412.36 for the Project with; Breiholz Construction resulting in a change in the contract sum from \$5,597,506.60 for the construction of a new Road Department shop in Marion County, IA to \$5,598,918.96.

Adopted this _____ day of November, 2025

 Kisha Jahner
 Marion County Board Chair

Attest:

 Jake Grandia
 Auditor

Change Order

PROJECT: (Name and address) #1075 Marion County Maintenance Facility Knoxville, IA	CONTRACT INFORMATION: Contract For: General Construction including Electrical and Mechanical Date: December 12, 2023	CHANGE ORDER INFORMATION: Change Order Number: 008 Date: October 23, 2025
OWNER: (Name and address) Marion County 214 East Main St. Knoxville, IA 50138	ARCHITECT: (Name and address) Frevort-Ramsey-Kobes Architects-Engineers, P.C. 2600 Westown Parkway, Suite 340 West Des Moines, IA 50266	CONTRACTOR: (Name and address) Breiholz Construction Company 1527 Maine St. Des Moines, Iowa 50314

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. Per Owner request and CR 21, raceways are to be added to the project into the wash bay in the add amount of

ADD \$1,412.36
 TOTAL ADD \$1,412.36


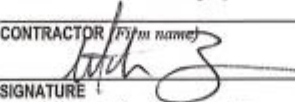
CHARGE TO THE CONTRACT

The original Contract Sum was	\$ 5,837,000.00
The net change by previously authorized Change Orders	\$ -224,635.43
The Contract Sum prior to this Change Order was	\$ 5,612,364.57
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,412.36
The new Contract Sum including this Change Order will be	\$ 5,613,776.93

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Frevort-Ramsey-Kobes Architects-Engineers, P.C. ARCHITECT (Firm name)	Breiholz Construction Company CONTRACTOR (Firm name)	Marion County OWNER (Firm name)
 SIGNATURE	 SIGNATURE	 SIGNATURE
Thomas C. Wollan, AIA, LEED AP PRINTED NAME AND TITLE	Mitch Zeman V.P. PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
10.23.2025 DATE	10/23/25 DATE	 DATE

4. Iowa State Association of Counties:

Request for Financial Support – Amicus Brief



5. Board of Supervisor Updates



VII. BOARD OF SUPERVISOR ADJOURNMENT

