

The Marion County Board of Supervisors met in regular session at 2003 N. Lincoln St. Knoxville, IA 50138 on Tuesday, December 9, 2025, with Steve McCombs, Kisha Jahner and Jim Mueller present in-person. Board of Supervisor Chair Jahner opened the regular session at 9:00 A.M. The Pledge of Allegiance was recited.

Unless otherwise indicated, all the motions offered at this meeting were carried with the following vote:

Ayes: McCombs, Jahner, Mueller Nays: None Abstentions: None Absent: None

Agenda:

Mueller moved and McCombs seconded to approve the agenda as posted.

Communications:

1. Supervisor Jahner announced there would be a BOS Special Session on 12/16/2025 for the County to receive the Salary Study final report from The Austin Peters Group.

Public Comments: None

Consent Agenda:

The Board discussed the inclusion of \$6,000 annual stipend for a sheriff deputy dog handler on the Salary Approval listing with Marion County Sheriff Jason Sandholdt. The stipend amount is based off comparisons from other counties amounts and to compensate for the 365 24/7 handling of the dog.

McCombs moved and Mueller seconded to approve the consent agenda as follows:

1. Marion County Warrants #261655 - #261791 through 12/9/2025.
2. Marion County Board of Supervisor Regular Minutes: 11/25/2025
3. Marion County Employee Annual Salary Adjustments – No adjustments this meeting.

Business:

1. Kellie Paschke, Skinner & Paschke, PLLC presented the 2026 Agreement for Lobbying Services. The Board discussed the merits of the County having their own lobbyist for items regarding sinkholes, grants, property tax reform, DOGE and sinkholes. McCombs moved and Jahner seconded to approve the 2026 Agreement for Lobbyist Services with Skinner & Paschke, PLLC.

2. Mueller moved and McCombs seconded to approve the following appointment to the Zoning Commission:  
- Joe Cunningham – term ending 12/31/2030

3. McCombs moved and Mueller seconded to approve the following appointment to the Board of Adjustment:  
- Jan Szlachetka – term ending 12/31/2030

4. Marion County Human Resources Manager Lisa Seddon presented the 2026 Employee Holiday Resolution. Marion County Engineer Tyler Christian requested the Board revise the schedule for the Road Department Employees to adjust the Martin Luther King Jr and Presidents Day holidays to floating days. The Road Department would work those 2 days as normal workdays and the staff would alternatively acquire 2 floating days to use at their discretion. This change would allow the department to get through winter operations without additional holiday overtime expense. Marion County Sheriff Jason Sandholdt requested this issue be discussed within his department. The Board discussed the ramifications of the proposal. The Board held consensus to maintain the current holiday process at this time and Mueller moved and Jahner seconded to approve Resolution 2025-93 Marion County Official 2026 Employee Holidays as follows:

WHEREAS, it is the policy of Marion County to recognize certain days of importance as holidays and pay employees for time off on that day and,

WHEREAS, said days are established annually by the Board of Supervisors.

NOW, THEREFORE BE IT RESOLVED BY THE MARION COUNTY BOARD OF SUPERVISORS; the County authorizes the following days as Official 2026 Employee Holidays.

January 1, 2026	Thursday	New Year's Day
January 19, 2026	Monday	Martin Luther King Jr Day
February 16, 2026	Monday	Presidents Day
May 25, 2026	Monday	Memorial Day
July 3, 2026	Friday	Independence Day
September 7, 2026	Monday	Labor Day
November 11, 2026	Wednesday	Veterans Day
November 26, 2026	Thursday	Thanksgiving Day
November 27, 2026	Friday	Friday after Thanksgiving
December 25, 2026	Friday	Christmas Day Floating Holiday

Passed and approved this 9<sup>th</sup> day of December 2025.

5. Marion County Public Health Director Linsey Spoelstra presented an Iowa State Association of Counties (ISAC) HIPAA Program Service Agreement for 2025-2026. Spoelstra and HR Manager Lisa Seddon consented to being named as contacts for the service. McCombs moved and Mueller seconded to approve Resolution 2025-94 ISAC HIPAA Program Service Agreement as follows:

WHEREAS, it is in the best interest of Marion County to enter into a HIPAA Program Service Agreement with the Iowa State Association of Counties (ISAC) and,

WHEREAS, ISAC will offer HIPAA training to all Marion County employees and consultation hours when necessary and,

WHEREAS, the Public Health and Human Resources Department Heads will serve as the Marion County contacts and,

WHEREAS, the current annual cost of the agreement is \$1,950.

NOW THEREFORE BE IT RESOLVED the Marion County Board of Supervisors gives authorization to enter into an agreement between Marion County, Iowa and the Iowa State Association of Counties.

6. Marion County Assistant County Attorney Ross Gibson presented an update on the status of the disposition of Marion County Property known locally as the Howell Station Sandpit Parcel. The BOS previously approved disposition of the parcel to Brian Sterk as the top sealed bidder on May 27, 2025. A deed has not been filed disposing of the parcel due to a reference in the legal description of the parcel regarding a former RR ROW. The Attorney's Office indicated a Quiet Title Action regarding the former RR ROW would remedy the situation. A Quiet Title Action would take approximately 6 months and require hiring outside counsel for certain processes. The Board discussed options and expenses. McCombs moved and Mueller seconded to proceed with the Quiet Title Action and authorized a \$5,000 maximum spending limit.

7. Board of Supervisor Updates:

Mueller – Development Meeting - \$30,000 Empower Iowa Grant and County Digital Brand Workshop

McCombs – Landfill meeting, CIRTPA meeting

Jahner – Salary study meeting and employee efforts, Civil Service Commission vacancy

Marion County Sheriff Jason Sandholdt asked if the research details of the Salary Study would be available for review. The research details of the study will not be presented by The Austin Peters Group. The recommendation was direct contact with the consultant regarding details.

Adjournment:

There being no other business, McCombs moved and Mueller seconded the meeting be adjourned at 9:48 A.M.

  
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Jake Grandia, County Auditor

  
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Kisha Jahner, Board of Supervisor Chair