

The Marion County Board of Supervisors met in regular session at 2003 N. Lincoln St. Knoxville, IA 50138 on Tuesday, December 23, 2025, with Steve McCombs, Kisha Jahner and Jim Mueller present in-person. Board of Supervisor Chair Jahner opened the regular session at 9:00 A.M. The Pledge of Allegiance was recited.

Unless otherwise indicated, all the motions offered at this meeting were carried with the following vote:

Ayes: McCombs, Jahner, Mueller Nays: None Abstentions: None Absent: None

Agenda:

McCombs moved and Mueller seconded to approve the agenda as posted.

Communications:

1. Supervisor Jahner announced the Non-Emergency County Departments were closing at noon on Christmas Eve and all day on Christmas Day. The annual Marion County Board of Supervisor Organizational Meeting will be held at 9:00 A.M. on January 2, 2026.

Public Comments: None

Consent Agenda:

Mueller moved and McCombs seconded to approve the consent agenda as follows:

1. Marion County Warrants #261832 - #261974 through 12/23/2025
2. Marion County Board of Supervisor Regular Minutes: 12/9/2025
3. Marion County Board of Supervisor Special Minutes: 12/16/2025
3. Marion County Employee Annual Salary Adjustments – Complete list available Marion County Human Resource Office.

Business:

1. Mueller moved and McCombs seconded to approve Resolution 2025-95 Agreement Pursuant to Iowa Code Chapter 28E Between Marion County, Iowa, and the City of Pella, Iowa, Regarding Allocation of Local Option Sales and Services Tax Revenues as follows:

WHEREAS, this agreement is between and among Marion County, Iowa, (hereinafter “County”) and the incorporated City of Pella, Iowa (hereinafter “Pella”), (County and Pella hereinafter collectively “Parties”); and

WHEREAS, Chapter 28E, Code of Iowa, allows Parties to enter into agreements; and

WHEREAS, the Parties have determined that there is a need to formulate a workable program for utilizing their respective resources and other appropriate private and public resources to provide for the financing, construction, equipping and maintenance of various public projects within their respective boundaries; and

WHEREAS, the Parties have determined that they should jointly exercise their powers under Chapters 28E and 423B of the Code of Iowa, 2023, as amended, to take certain actions that the parties deem necessary or appropriate to achieve their goals and objectives as they pertain to their respective projects; and

WHEREAS, the County has a local option sales and services tax that has been in effect since January 1, 2004, with no sunset; and

WHEREAS, Pella has a local option sales and services tax that has an automatic repeal date of December 31, 2043; and

WHEREAS, the Parties agree that the formula for distribution of revenues collected from the tax should be amended and that an alternative formula for distribution/allocation of the revenues should be agreed upon; and

WHEREAS, it is in the best interest of all citizens of Marion County that an agreement be reached.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pella, Iowa that the Mayor and City Clerk, on behalf of the City of Pella, are hereby authorized and directed to execute the Agreement Pursuant to Iowa Code Chapter 28E between Marion County, Iowa, and the City of Pella, Iowa Regarding Allocation of Local Option Sales and Services Tax Revenues.

2. The Board discussed the two Marion County Salary Survey Financial Options as previously submitted by consultant Beth Tatarko with The Austin Peters Group. The two options for approaches were using Average or 60th Percentile. McCombs moved and Mueller seconded to approve the 60th Percentile Option moving forward for the Salary Study.
3. McCombs moved and Jahner seconded to approve the following appointment to the Marion County Conservation Board:
 - Chad Boehlje – term ending 12/31/2030
4. Mueller moved and McCombs seconded to approve the following appointment to the Marion County Board of Health:
 - Dr. Timothy McCoy – term ending 12/31/2028
5. McCombs moved and Jahner seconded to approve the following appointment to the Marion County Civil Service Commission:
 - Jim Saunders – term ending 12/31/2028
6. Mueller moved and Jahner seconded to approve Services Agreement with Ahlers & Cooney, P.C. regarding Junction 92 Construction Project.
7. Mueller moved and McCombs seconded to approve Resolution 2025-96 Marion County Junction 92 Project Change Orders as follows:

WHEREAS; on November 28, 2023, Marion County received bids for the Marion County Maintenance Facility (the “Project”) described as the main shop at the Road Department’s Junction 92 Facility; and;

WHEREAS; Breiholz Construction Co. has been presented the change orders FRK Architects-Engineers, P.C. worked through with Marion County, the contractors, and design team to propose the changes following the issues that have arose;

WHEREAS; Marion County reviewed and accepted the proposed Change Requests associated with each of the following proposed Change Orders;

Change Order No. 6 – REV	\$6,103.65
Change Order No. 7 – REV	\$0.00
Change Order No. 8 – AMENDED	\$1,412.36 (amount previously approved)
Change Order No. 9	\$0.00
Change Order No. 10	(\$14,573.65)

WHEREAS; the requests result in a net decrease of \$7,057.64 to the contract amount;

NOW THEREFORE, BE IT RESOLVED; that Marion County approve Change Orders No. 6-REV, 7-REV, 8-AMENDED, 9, & 10 of (\$7,057.64) for the Project with; Breiholz Construction resulting in a change in the contract sum from \$5,597,506.60 for the construction of a new Road Department shop in Marion County, IA to \$5,590,448.96.

8. McCombs moved and Mueller seconded to approve Resolution 2025-97 Marion County Junction 92 Project Certificate of Substantial Completion #1 – Fuel System as follows:

WHEREAS; on November 28, 2023, Marion County received bids for the Marion County Maintenance Facility (the “Project”) described as the main shop at the Road Department’s Junction 92 Facility; and;

WHEREAS; Breiholz Construction of Des Moines, Iowa submitted the lowest responsible bid and and subsequently were awarded the contract with Marion County;

WHEREAS; the Project has progressed to a point Marion County requests partial use of the completed building upon recommendation from third-party vendor to prime the fuel pumps and system and maintain usage throughout the winter months;

WHEREAS; Marion County specifically requests usage of the Power Supply to the Owner provided fuel island from the Project, which does not relieve the Contractor of responsibility to complete all work in accordance with the contract documents, even if associated with this portion of the Project;

NOW THEREFORE, BE IT RESOLVED; that Marion County accepts the Certificate of Substantial Completion for the portion of the work designated in the AIA Document G704-2017 to this resolution for the Project with Breiholz Construction for partial use or occupancy of the Project in order to use the Power Supply serving the Owner provided fuel island.

7. Board of Supervisor Updates:

Mueller – None

McCombs – None

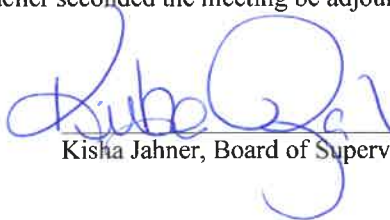
Jahner – Budget Process, Employee Portal, Thank-You to the Marion County Team

Adjournment:

There being no other business, McCombs moved and Mueller seconded the meeting be adjourned at 9:46 A.M.



Jake Grandia, County Auditor



Kisha Jahner, Board of Supervisor Chair